MD-502 CoC Board Bi-Monthly Board Meeting

Tuesday, June 15, 2021, 1 pm – 2 pm

Meeting location: Virtual Meeting on Avaya Spaces

Participants: Victor Sokoya; Board Chair, Pamela Craig; CoC Lead, Dr. Andree Mountain; Board Member, Barbara Richardson; Board Member, Robin Tomechko; Board Member

**CALL TO ORDER**: Board Member Richardson moved for the meeting to begin; Board Member Mountain seconded the motion. The Board Chair called the meeting to order at 1:03 pm.

**ROLL CALL:** Board Chair called the roll.

**-Voting members in attendance:** Victor Sokoya; Board Chair, Pamela Craig; CoC Lead, Dr. Andree Mountain; Board Member, Barbara Richardson; Board Member, Robin Tomechko; Board Member

**-Voting members not in attendance:** Amy Novak, Board Member

**-Guests in attendance:** Pamela J. Craig, Harford Community Action Agency

**READING AND APPROVAL OF MINUTES**: None reported.

**REPORTS OF OFFICERS**: None reported.

**REPORTS OF COMMITTEES:** None reported.

**UNFINISHED BUSINESS (IF ANY):** None reported.

**NEW BUSINESS:**

1. ***Case for Secretary for the Board:***

The Harford CoC needs a Secretary of the Board to handle administrative tasks of the Board such as attending meetings, recording minutes, and disseminating information.

**Presented By:** Victor Sokoya, Board Chair.

**Motion:** Motioned by Board Member Mountain; seconded by Board Member Richardson: Pamela J. Craig should join the MD-502 CoC Board as Secretary.

**Discussion:** Since this action would not be a conflict of interest, Pamela J, Craig would be eligible to join the CoC Board as a voting member and as Secretary of the CoC Board. She would recuse herself from any matters of discussion and votes that would benefit Harford Community Action Agency, Inc.

**Vote:** The Board Chair put the motion to vote. All Board Members voted in favor. The motion passed.

1. ***Case for Vice Chair of the Board:***

The Harford CoC needs a Vice Chair of the Board to back-up the Board Chair. Victor Sokoya, Board Chair.

**Presented By:** Victor Sokoya, Board Chair.

**Discussion:** The Vice Chair position is not a position that is needed at this time. In the absence of the Board Chair, the Board Chair will designate and/or defer to another voting member of the MD-502 CoC Board. This topic will be tabled until the Board sees a need.

1. ***Case for MD-502 CoC joining the Balance of State CoC***

The MD-502 CoC Board has previously discussed a planned merger with the Maryland Balance of State CoC.

**Presented By:** Victor Sokoya, Board Chair.

**Motion:** Motioned by Board Member Richardson; seconded by Board Member Mountain: Harford County MD-502 CoC Board should join the Balance of State CoC.

**Discussion:** The Harford County CoC is prepared to join the Balance of State CoC Board. This will assist with the NOFA, monitoring, and oversight of spending for the CoC grant and application, the direct oversight, and the financial management of related programs. With this action, the Harford County CoC will return two grants to the State of Maryland: 1.) Planning Grant and 2.) HMIS Grant. The CoC Lead Agency, Harford Community Action Agency is prepared to absorb these positions and duties through their HSP Grants. All CoC sub grantee agencies would remain in direct contract with HUD; HSP sub-grants would remain as it currently stands.

**Vote:** The Board Chair put the motion to vote. All Board Members voted in favor. The motion passed.

1. ***Case for Balance of State Membership***

When the time comes, Harford Community Action Agency should be designated as one of the two members of the Balance of State CoC representing the Harford County CoC.

**Presented By:** Victor Sokoya, Board Chair.

**Motion:** Motioned by Board Member Mountain; seconded by Board Member Tomechko: Harford Community Action should be designated as one of the two members of the Balance of State CoC to represent the Harford County CoC.

**Discussion:** As the Harford County CoC is prepared to join the Balance of State CoC Board, the second agency would be determined at a later date.

**Vote:** The Board Chair put the motion to vote. All Board Members voted in favor. The motion passed.

**ANNOUNCEMENTS:** The next meeting is tentatively scheduled for Tuesday, August 3, 2021 at 1 pm.

**ADJOURNMENT**:

Motion: Motioned by Board Member Craig; seconded by Board Member Mountain. The Board Chair adjourned the meeting at 1:39 pm.